



**Hartsville/Trousdale
Water/Sewer Utility Board**

Heather Bay
Chair

Mark White
Co-Chair

Sissie Parker Harper
Secretary

Kendra Stafford
Member

Jack McCall
Member

Lonnie Taylor
Member

DATE AND TIME: Tuesday, July 09, 2024, at 6:00 pm

PLACE OF MEETING: Hartsville Trousdale Water & Sewer Utility
Conference Room
322 Broadway
Hartsville, TN. 37074

AGENDA

ORDER OF BUSINESS

1. Open Meeting.
2. Invocation.
3. Pledge of Allegiance.
4. Roll call and determination of a quorum.
5. Amendments to the Agenda
6. Approval of June 2024 Board Meeting Minutes.
7. Approval of June 2024 Financial reports.
8. Engineering Report Evan White Mid-Tenn. Engineering.
9. General Manager Report
 - Water Loss Report June 2024.
 - Approval of Bad Debt Write Off \$24,211
10. General Manager Job Description
11. Public Comments.
12. Board Members Comments.
13. Adjournment.

June 11, 2024
Hartsville-Trousdale County
Water & Sewer Utility District
Meeting of Board of Commissioners

The May meeting was called to order by Chairman Bay.

The invocation was done by Mayor Jack McCall.

The Pledge of Allegiance was done by Lonnie Taylor.

Board members present were Heather Bay, Mark White, Lonnie Taylor, Mayor Jack McCall, and Elizabeth Parker Harper. Others in attendance were Tony Crook, Emily Walker, and Evan White.

The May 14, 2024, minutes were approved on a motion by Elizabeth Parker Harper and second by Mark White. Motion Approved.

The May 2024 financials were approved on a motion by Lonnie Taylor and second by Elizabeth Parker Harper. Motion Approved.

Evan White gave the Engineering Report. The SRF Tank is complete, and we are a few days away from putting the tank into commission. The ARP sewer projects were turned in May 14th. Met with a paint rep and one of the tanks at the Water Treatment Plant has lead in the paint. This tank will have to be contained, sprayed with a chemical and then the old paint will be hauled off. This will cause there to be a slight increase in the price. Also, the Snake Hollow tank will have to be contained. Evan asked if we had an easement around the Snake Hollow Tank and if we don't, we will need to get one due to the location of the tank. We will need to be able to contain the tank due to the proximity to the road and be able to get large air compressors and trucks to the tank site.

Evan then went into another agenda item which is the Grover (Hwy 25) tank. The original plan was to demo the tank but due to the Dollar Tree being built, it would now have to be taken down in pieces and there will be a significant increase in the cost to do this. If rehabbed, this tank would have to be contained. There is structural damage to one pier of the tank that will require repair. There was discussion on what the options were with the tank and there were 3 that Evan will get bids for and bring back to the board. 1-demo the tank. 2-Rehab the tank and keep it in service. 3-paint the tank to keep it from rusting from the inside out and keep it as a historical landmark. If the tank is ever taken out of service completely, it will be very costly to put it back into service down the road.

Tony Crook then gave the General Managers Report. The Utility is still catching up on installing taps, working on the lead and copper project, backflows, and flow testing. Discussion was then had regarding the purchase of a new dump truck. The board previously approved the purchase, but Mark White wants Tony to get more quotes on different trucks due to the issues he has seen with the make of the truck the quotes were for. Tony to get more quotes on a different brand of truck.

Emily Walker then gave the water loss report. Water loss is up from last month by almost 3%. There have been several leaks that have been repaired that have contributed to the increase.

There were no public or board member comments.

Motion to Adjourn was made by Elizabeth Parker Harper and second by Mark White.

HARTSVILLE/TROUSDALE WATER AND SEWER
 BUDGET TO ACTUAL: 2023-2024
 FOR ACCOUNTING PERIOD 06/30/2024

FYE 2024

Account Number	Account Description	Budget	12 Month Ave.	Budget Period	YTD Actual	Variance	
204-43190	OTHER GEN SERV- SEWER/CON	\$ 1,095,943.63	\$ 91,328.64	\$ 1,095,943.63	\$ 1,111,646.90	\$ (15,703.27)	
204-43191	WATER SALES	\$ 2,603,400.46	\$ 216,950.04	\$ 2,603,400.46	\$ 2,704,365.64	\$ (100,965.18)	
204-43193	WATER TAP SALES	\$ 352,676.06	\$ 29,389.67	\$ 352,676.06	\$ 265,118.00	\$ 87,558.06	
204-43194	SERVICE CHARGES	\$ 404,363.66	\$ 33,696.97	\$ 404,363.66	\$ 283,430.06	\$ 120,933.60	
204-44110	INVESTMENT INCOME	\$ 57,544.76	\$ 4,795.40	\$ 57,544.76	\$ 67,851.38	\$ (10,306.62)	
204-44120	LEASE/RENTALS - CITY	\$ 7,344.00	\$ 612.00	\$ 7,344.00	\$ 6,600.00	\$ 744.00	
204-44530	SALE OF EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	
204-44560	DAMAGES RECOVERED FROM INDIVIDUALS			\$ -	\$ -	\$ -	
204-44570	CONTRIBUTIONS AND GIFTS			\$ -	\$ (50.00)	\$ 50.00	
204-44990	OTHER REVENUE(REC OF BAD DEBT)				\$ 4,580.64	\$ (4,580.64)	
204-48130	Other Governments/Citizens Groups				\$ 1,000,000.00		
204-49700	INSURANCE RECOVERY	\$ -	\$ -	\$ -	\$ -	\$ -	
204-47590	OTHER FED THRU STATE(GRANT - SEWER	\$ -	\$ -	\$ -	\$ -	\$ -	
204-47901	AMERICAN RESCUE PLAN				\$ -		
204-48990	OTHER INCOME(SAFETY Grant)	\$ 4,384.25			\$ -		
Revenue Total	With Grants	\$ 4,525,656.82	\$ 376,772.71	\$ 4,521,272.57	\$ 5,443,542.62	\$ 77,279.95	63.39%
Revenue Total	Without Grants	\$ 4,521,272.57	\$ 376,772.71	\$ 4,521,272.57	\$ 5,443,542.62	\$ 82,260.59	63.39%
Expense Total		\$ 3,877,364.68	\$ 323,113.72	\$ 1,341,399.35	\$ 3,331,601.28	\$ (1,990,201.93)	
Total Public Utilities		\$ 648,292.14	\$ 53,658.99	\$ 3,179,873.22	\$ 2,111,941.34	\$ 2,067,931.88	

**Hartsville Trousdale Water and Sewer
Balance Sheet**

Fiscal Year: 2024
Comparative Year: 2024
Include Thru: June

Account	2024 Beginning Balance	Previous Period Balance	2024 YTD 06/30/24	2024 YTD 06/30	Difference
204-11120-0000-000 CASH ON HAND	400.00	400.00	400.00	400.00	0.00
204-11130-0000-000 CASH WBT550167	220,283.60	209,514.30	132,047.52	132,047.52	0.00
204-11130-0000-001 WB&T 5% Maturity 03/23/2025 13Months	1,048,313.69	1,099,424.72	1,099,424.72	1,099,424.72	0.00
204-11130-0000-003 1ST NATIL BK MATURITY 08/06/2023 2.75%	595,118.05	599,250.04	599,250.04	599,250.04	0.00
204-11130-0000-004 PAYROLL ACCOUNT	10,048.32	9,663.66	9,669.93	9,669.93	0.00
204-11130-0000-005 MONEY MARKET ACCOUNT	729,519.57	476,608.53	1,178,321.59	1,178,321.59	0.00
204-11130-0000-006 DW8 2021-239 Escrow Account	0.00	115,075.19	169,545.78	169,545.78	0.00
Total Cash	2,603,683.23	2,509,937.44	3,189,659.58	3,189,659.58	0.00
204-11140-0000-000 ACCOUNTS RECEIVABLE	240,102.59	246,175.08	268,885.92	268,885.92	0.00
204-11170-0000-000 CASH EQUIVALENTS/VOUCHERS	6,714.80	1,500.00	1,250.00	1,250.00	0.00
204-11600-0000-000 PREPAID ITEMS	103,630.12	8,637.75	2.08	2.08	0.00
204-12250-0000-000 NET PENSION ASSET	228,555.00	0.00	0.00	0.00	0.00
Short Term Assets	579,002.51	256,312.83	270,138.00	270,138.00	0.00
204-13200-0000-000 LAND	410,043.39	410,043.39	410,043.39	410,043.39	0.00
204-13300-0000-000 BUILDINGS AND IMPROVEMENTS	26,000.00	33,200.00	33,200.00	33,200.00	0.00
204-13310-0000-000 ACCUMULATED DECIATION BUILDINGS	(19,524.97)	(20,824.97)	17,880.88	17,880.88	0.00
204-13400-0000-000 INFRASTRUCTURE	30,241,211.53	30,241,211.53	30,241,211.53	30,241,211.53	0.00
204-13410-0000-000 ACCUMULATED DEPRECIATION INFRASTRUCTURE	(11,407,624.90)	(12,655,618.90)	(12,032,773.06)	(12,032,773.06)	0.00
204-13700-0000-000 MACHINERY AND EQUIOMENT	1,699,877.84	1,863,411.43	1,899,684.70	1,899,684.70	0.00
204-13910-0000-000 ALLOWANCE FOR DEPRECIATION	(1,382,910.06)	(1,724,807.38)	(1,620,368.74)	(1,620,368.74)	0.00
Long Term Assets	19,567,072.83	18,166,615.10	18,948,858.70	18,948,858.70	0.00
204-13800-0000-000 CONSTRUCTION IN PROGRESS	0.00	0.00	0.00	0.00	0.00
204-13800-0000-002 CDBG 2019 FLEX NET SYSTEM	0.00	0.00	0.00	0.00	0.00
204-13800-0000-001 CIP HONEYSUCKLE AND 141 EXTENSION	0.00	0.00	0.00	0.00	0.00
204-13800-0000-003 POLE BARN	0.00	0.00	0.00	0.00	0.00
204-13800-0000-004 WATER TREATMENT PLANT PROJECT	0.00	0.00	0.00	0.00	0.00
204-13800-0000-005 FIRE HYDRANT PROJECT	316,363.63	316,363.63	316,363.63	316,363.63	0.00
204-13800-0000-006 SHOP BUILDING	1,466,623.14	1,546,630.93	1,546,630.93	1,546,630.93	0.00
204-13800-0000-007 PAINTING PIPE GALLERY AT WTP	0.00	0.00	0.00	0.00	0.00
204-13800-0000-008 TANK PROJECT	88,532.50	2,410,522.29	3,449,476.24	3,449,476.24	0.00
204-13800-0000-009 BRIDLE PATH LOOP	19,400.00	19,400.00	19,400.00	19,400.00	0.00
204-13800-0000-010 GRAVEL HILL COMMUNICATION TOWER	4,325.00	4,325.00	4,325.00	4,325.00	0.00
204-13800-0000-011 85141-2202-14	1,105,000.00	1,105,000.00	1,105,000.00	1,105,000.00	0.00
Construction in Progress	3,000,244.27	5,402,241.85	6,441,195.80	6,441,195.80	0.00
204-15400-0000-000 PENSION CHANGES IN EXPERIENCE	43,165.00	118,184.00	118,184.00	118,184.00	0.00
204-15401-0000-000 PENSION CHANGES IN ASSUMPTION	147,475.00	225,309.00	225,309.00	225,309.00	0.00
204-15402-0000-000 PENSION CHANGES IN INVESTMENT EARNINGS	0.00	14,368.00	14,368.00	14,368.00	0.00
204-15404-0000-000 PENSION CHANGES AFTER MEASUREMENT DATE	82,350.00	57,822.00	57,822.00	57,822.00	0.00
Changes in Pension	272,990.00	415,683.00	415,683.00	415,683.00	0.00
Total Assets	26,022,992.84	26,749,790.22	29,264,535.08	29,264,535.08	0.00
204-21100-0000-000 ACCOUNTS PAYABLE	(98,651.53)	(88,060.46)	(44,129.88)	(44,129.88)	0.00
204-21200-0000-000 ACCRUED WAGES	0.03	0.03	0.03	0.03	0.00
204-21310-0000-000 INCOME TAX WITHHELD	0.00	(2,384.39)	(2,384.39)	(2,384.39)	0.00
204-21320-0000-000 SOCIAL SECURITY TAX FICA	0.00	466.47	466.47	466.47	0.00
204-21325-0000-000 EMPLOYEE MEDICARE DEDUCTION	0.00	1,917.92	1,917.92	1,917.92	0.00
204-21330-0000-000 RETIREMENT CONTRIBUTIONS	(75.03)	9,022.25	11,844.27	11,844.27	0.00
204-21342-0000-000 HEALTH INSURANCE	(2,898.08)	(1,881.12)	(1,767.91)	(1,767.91)	0.00
204-21343-0000-000 AMERICAN GENERAL	(35.94)	(55.52)	(46.26)	(46.26)	0.00
204-21344-0000-000 DENTAL INSURANCE	(98.87)	(147.18)	(70.14)	(70.14)	0.00
204-21345-0000-000 AFLAC	(190.46)	(158.32)	(149.96)	(149.96)	0.00
204-21346-0000-000 OTHER PR DED/TRUSTMARK	0.00	0.00	0.00	0.00	0.00
204-21347-0000-000 US Able Life	543.66	346.34	456.27	456.27	0.00
204-21348-0000-000 VISION	417.23	404.21	419.29	419.29	0.00
204-21360-0000-000 GARNISHMENTS AND LEVIES	0.00	0.00	0.00	0.00	0.00
204-21395-0000-000 ACCRUED LEAVE CURRENT	(29,817.93)	(33,455.93)	(33,455.93)	(33,455.93)	0.00
204-21500-0000-000 DUE TO SOLID WASTE	(12,243.94)	(19,035.84)	(19,062.77)	(19,062.77)	0.00
204-21530-0000-000 DUE TO STATE SALES TAX	(17,610.33)	(15,103.63)	(17,139.47)	(17,139.47)	0.00
204-21900-0000-001 LEAK PROTECTION	4,735.20	4,654.99	5,156.47	5,156.47	0.00
204-21900-0000-002 LINE PROTECTION	295.29	295.29	453.37	453.37	0.00
204-21900-0000-003 LEAK PROTECTION SEWER	(2,865.72)	(2,665.72)	(2,662.96)	(2,662.96)	0.00
204-21900-0000-004 LINE PROTECTION SEWER	19.50	19.50	49.51	49.51	0.00
Short Term Liabilities	(158,476.92)	(146,021.11)	(100,096.07)	(100,096.07)	0.00
204-21961-0000-000 CUSTOMER DEPOSIT	(4,000.00)	(4,000.00)	(4,000.00)	(4,000.00)	0.00
204-27200-0000-002 REVENUE BONDS PAYABLE RD 48085-24	(3,184,124.85)	(3,120,676.09)	(3,114,854.63)	(3,114,854.63)	0.00
204-27200-0000-003 REVENUE BONDS PAYABLE RD 48085-1000	(1,661,749.36)	(1,651,747.57)	(1,648,990.33)	(1,648,990.33)	0.00
204-27550-0000-000 NET PENSION LIABILITY	0.00	(117,503.00)	(117,503.00)	(117,503.00)	0.00
204-27800-0000-000 SRF DW8 2021-239 Loan	0.00	(1,542,301.00)	(2,225,838.00)	(2,225,838.00)	0.00
204-29980-0000-000 PENSION CHANGES IN EXPERIENCE	(44,701.00)	(49,122.00)	(49,122.00)	(49,122.00)	0.00
204-29982-0000-000 CHANGES IN INVESTMENT EARNINGS	(279,755.00)	0.00	0.00	0.00	0.00
Long Term Liabilities	(5,194,330.21)	(6,485,349.66)	(7,160,307.96)	(7,160,307.96)	0.00
Total Liabilities	(5,352,807.13)	(6,631,370.77)	(7,260,404.03)	(7,260,404.03)	0.00
Assets - Liabilities	20,670,185.71	20,118,419.45	22,004,131.05	22,004,131.05	0.00
204-39900-0000-000 FUND BALANCE	(20,670,185.71)	(19,892,189.71)	(19,892,189.71)	(19,892,189.71)	0.00
Profit/Loss	0.00	226,229.74	2,111,941.34	2,111,941.34	0.00

Year: 2024
 Period: June
 Period Begin: 06/01/24
 Period End: 06/30/24
 Budget Amounts: Original

Hartsville Trousdale Water and Sewer

Income Statement

Account		2024			YTD Budget Remaining
		June Actual Balance	YTD Actual Balance	YTD Budget Total	
204-43190-0000-001	OTHER GENERAL SERVICES CONNECTION FEE	(\$2,150.00)	(15,750.00)	(\$21,480.00)	(\$5,730.00)
204-43190-0000-002	OTHER GENERAL SERVICES SEWER SALES	(\$92,893.56)	(1,077,355.25)	(\$1,042,243.63)	\$35,111.62
204-43190-0000-003	OTHER GENERAL SERVICES CONNECTION FEES	(\$1,500.00)	(18,541.65)	(\$32,220.00)	(\$13,678.35)
Sewer Connections		(\$96,543.56)	(1,111,646.90)	(\$1,095,943.63)	\$15,703.27
204-43191-0000-001	WATER SALES CITY	(\$93,902.89)	(1,107,573.27)	(\$1,041,360.18)	\$66,213.09
204-43191-0000-003	WATER SALES RURAL	(\$134,958.72)	(1,596,792.37)	(\$1,562,040.28)	\$34,752.09
Water Sales		(\$228,861.61)	(2,704,365.64)	(\$2,603,400.46)	\$100,965.18
204-43193-0000-001	TAP SALES CITY	\$0.00	(62,392.00)	(\$110,034.92)	(\$47,642.92)
204-43193-0000-002	TAP SALES SEWER	\$0.00	(46,000.00)	(\$77,588.76)	(\$31,588.76)
204-43193-0000-003	TAP SALES RURAL	(\$20,327.00)	(156,726.00)	(\$165,052.38)	(\$8,326.38)
Tap Sales		(\$20,327.00)	(265,118.00)	(\$352,676.06)	(\$87,558.06)
204-43194-0000-001	SERVICE CHARGES CITY	(\$3,397.70)	(269,903.44)	(\$60,654.55)	\$209,248.89
204-43194-0000-002	SERVICE CHARGES SEWER	\$1,181.79	(6,241.98)	(\$250,705.47)	(\$244,463.49)
204-43194-0000-003	SERVICE CHARGES RURAL	\$1,773.46	(7,284.64)	(\$93,003.64)	(\$85,719.00)
Service Charges		(\$442.45)	(283,430.06)	(\$404,363.66)	(\$120,933.60)
204-44110-0000-001	INVESTMENT INCOME CITY	(\$2,114.85)	(67,851.38)	(\$57,544.76)	\$10,306.62
Investment Income		(\$2,114.85)	(67,851.38)	(\$57,544.76)	\$10,306.62
204-44120-0000-001	LEASE/RENTALS CITY	\$0.00	(6,600.00)	(\$7,344.00)	(\$744.00)
Lease Rentals		\$0.00	(6,600.00)	(\$7,344.00)	(\$744.00)
204-44530-0000-001	SALE OF EQUIPMENT	\$0.00	0.00	\$0.00	\$0.00
Sale of Equipment		\$0.00	0.00	\$0.00	\$0.00
204-44560-0000-003	DAMAGES RECOVERED FROM INDIVIDUALS	\$0.00	0.00	\$0.00	\$0.00
204-44570-0000-001	CONTRIBUTIONS AND GIFTS	\$0.00	50.00	\$0.00	(\$50.00)
204-44570-0000-003	CONTRIBUTIONS AND GIFTS	\$0.00	0.00	\$0.00	\$0.00
204-44990-0000-001	OTHER REVENUE(BAD DEBT RECOVERY)	(\$966.63)	(4,580.64)	\$0.00	\$4,580.64
204-47590-0000-001	OTHER FEDERAL THRU STATE	\$0.00	0.00	\$0.00	\$0.00
204-47901-0000-001	AMERICAN RESCUE PLAN FUNDING	\$0.00	0.00	\$0.00	\$0.00
204-48130-0000-000	Other Governments and Citizens Groups	(\$1,000,000.00)	(1,000,000.00)	\$0.00	\$1,000,000.00
204-48990-0000-001	OTHER INCOME/ SAFETY GRANT	\$0.00	0.00	(\$4,384.25)	(\$4,384.25)
Grants/Contributions		(\$1,000,966.63)	(1,004,530.64)	(\$4,384.25)	\$1,000,146.39
Total Revenue		(\$1,349,253.90)	(5,443,542.62)	(\$4,525,656.82)	\$917,885.80
204-55900-0105-001	EMPLOYEE WAGES- SUPERVISOR	\$0.00	29,776.35	\$29,676.59	(\$99.76)
204-55900-0105-002	EMPLOYEE WAGES SUPERVISOR SEWER	\$0.00	24,631.47	\$29,676.59	\$5,045.12
204-55900-0105-003	EMPLOYEE WAGES SUPERVISOR RURAL	\$0.00	32,841.65	\$29,676.59	(\$3,165.06)
Supervisor		\$0.00	87,249.47	\$89,029.77	\$1,780.30
204-55900-0162-001	EMPLOYEE WAGES CLERICAL CITY	\$5,359.59	69,253.77	\$67,398.95	(\$1,854.82)
204-55900-0162-002	EMPLOYEE WAGES CLERICAL SEWER	\$5,729.58	75,549.66	\$71,892.21	(\$3,657.45)
204-55900-0162-003	EMPLOYEE WAGES CLERICAL RURAL	\$6,013.32	77,558.53	\$85,372.00	\$7,813.47
Clerical		\$17,102.49	222,361.96	\$224,663.16	\$2,301.20
204-55900-0187-001	EMPLOYEE WAGES OVERTIME CITY	\$4,242.07	53,561.81	\$43,379.13	(\$10,202.68)
204-55900-0187-003	EMPLOYEE WAGES OVERTIME RURAL	\$5,488.15	71,995.47	\$65,068.69	(\$6,926.78)
204-55900-0187-002	EMPLOYEE WAGES OVERTIME SEWER	\$1,386.72	10,210.65	\$7,539.15	(\$2,671.50)
Employee Wages		\$11,116.94	135,787.93	\$115,986.97	(\$19,800.96)
204-55900-0188-003	EMPLOYEE WAGES BONUS RURAL	\$0.00	0.00	\$0.00	\$0.00
204-55900-0188-001	EMPLOYEE WAGES BONUS CITY	\$0.00	0.00	\$0.00	\$0.00
204-55900-0188-002	EMPLOYEE WAGES BONUS SEWER	\$0.00	0.00	\$0.00	\$0.00
Employee Bonus		\$0.00	0.00	\$0.00	\$0.00
204-55900-0189-001	EMPLOYEE WAGES OTHER SALARY CITY	\$18,417.52	227,160.68	\$259,972.06	\$32,811.38
204-55900-0189-002	EMPLOYEE WAGES OTHER SALARY SEWER	\$11,266.31	162,519.38	\$185,474.89	\$22,955.51
204-55900-0189-003	EMPLOYEE WAGES OTHER SALARY RURAL	\$26,664.29	326,915.00	\$322,565.04	(\$4,349.96)
Employee Wages		\$56,348.12	716,595.06	\$768,011.99	\$51,416.93
204-55900-0191-001	BOARD MEMBERS SALARY	\$200.00	2,150.00	\$4,800.00	\$2,650.00
Board Members		\$200.00	2,150.00	\$4,800.00	\$2,650.00
204-55900-0196-001	IN SERVICE TRAINING CITY	\$0.00	3,154.74	\$2,500.00	(\$654.74)
204-55900-0196-002	IN-SERVICE TRAINING	\$0.00	2,508.34	\$2,500.00	(\$8.34)
204-55900-0196-003	IN SERVICE TRAINING RURAL	\$0.00	4,712.92	\$2,500.00	(\$2,212.92)
In service Training		\$0.00	10,376.00	\$7,500.00	(\$2,876.00)
204-55900-0201-001	EMPLOYEE BENEFIT SOCIAL SECURITY CITY	\$2,302.11	30,957.53	\$29,288.54	(\$1,668.99)
204-55900-0201-002	EMPLOYEE BENEFIT SOCIAL SECURITY SEWER	\$922.17	14,264.39	\$29,288.54	\$15,024.15
204-55900-0201-003	EMPLOYEE BENEFIT SOCIAL SECURITY RURAL	\$2,682.85	35,769.21	\$29,288.54	(\$6,480.67)
Social security		\$5,907.13	80,991.13	\$87,865.62	\$6,874.49
204-55900-0204-001	EMPLOYEE BENEFIT STATE RETIREMENT CITY	\$1,991.20	19,554.97	\$19,268.77	(\$286.20)
204-55900-0204-002	EMPLOYEE BENEFIT STATE RETIREMENT SEWER	\$762.62	7,897.56	\$19,268.77	\$11,371.21
204-55900-0204-003	EMPLOYEE BENEFIT STATE RETIREMENT RURAL	\$2,986.78	29,332.36	\$19,268.79	(\$10,063.57)
Retirement		\$5,740.60	56,784.89	\$57,806.33	\$1,021.44
204-55900-0207-001	EMPLOYEE BENEFIT MEDICAL CITY	\$3,077.01	43,282.04	\$49,392.00	\$6,109.96
204-55900-0207-002	EMPLOYEE BENEFIT MEDICAL SEWER	\$1,851.69	19,348.67	\$49,392.00	\$30,043.33

204-55900-0207-003	EMPLOYEE BENEFIT MEDICAL RURAL	\$4,615.55	64,923.07	\$49,392.00	(\$15,531.07)
Medical Insurance		\$9,544.25	127,553.78	\$148,176.00	\$20,622.22
204-55900-0301-001	ACCOUNTING SERVICES	\$0.00	0.00	\$4,171.75	\$4,171.75
Accounting		\$0.00	0.00	\$4,171.75	\$4,171.75
204-55900-0307-001	COMMUNCIATION CITY	\$1,536.58	9,636.33	\$10,885.30	\$1,248.97
204-55900-0307-002	COMMUNICATION SEWER	\$73.65	1,527.83	\$10,885.30	\$9,357.47
204-55900-0307-003	COMMUNICATION RURAL	\$2,643.30	20,152.85	\$10,885.30	(\$9,267.55)
Communication		\$4,253.53	31,317.01	\$32,655.90	\$1,338.89
204-55900-0317-001	DATA PROCESSING CITY	\$2,190.59	24,010.43	\$29,272.41	\$5,261.98
204-55900-0317-002	DATA PROCESSING SEWER	\$2,190.59	24,010.43	\$29,272.41	\$5,261.98
204-55900-0317-003	DATA PROCESSING RURAL	\$2,190.58	24,010.21	\$29,272.41	\$5,262.20
Data Processing		\$6,571.76	72,031.07	\$87,817.23	\$15,786.16
204-55900-0320-001	DUES AND MEMBERSHIPS CITY	\$754.60	1,387.47	\$1,566.67	\$179.20
204-55900-0320-002	DUES AND MEMBERSHIPS SEWER	\$0.00	1,319.67	\$1,566.67	\$247.00
204-55900-0320-003	DUES AND MEMBERSHIPS RURAL	\$1,131.90	1,836.86	\$1,566.67	(\$272.19)
Dues and Memberships		\$1,886.50	4,546.00	\$4,700.01	\$154.01
204-55900-0321-001	ENGINEERING SERVICES	\$0.00	21,700.41	\$3,333.33	(\$18,367.08)
204-55900-0321-002	ENGINEERING SERVICES	\$0.00	11,763.99	\$3,333.33	(\$8,420.66)
204-55900-0321-003	ENGINEERING SERVICES	\$0.00	25,377.81	\$3,333.33	(\$22,044.48)
Engineering Services		\$0.00	58,832.21	\$9,999.99	(\$48,832.22)
204-55900-0332-001	LEGAL NOTICES, RECORDINGS CITY	\$40.00	1,417.75	\$2,849.35	\$1,431.60
204-55900-0332-002	LEGAL NOTICES, RECORDINGS SEWER	\$0.00	1,348.35	\$2,849.35	\$1,501.00
204-55900-0332-003	LEGAL NOTICES, RECORDINGS RURAL	\$0.00	1,392.40	\$2,849.35	\$1,456.95
Legal Notices		\$40.00	4,158.50	\$8,548.05	\$4,389.55
204-55900-0335-001	MAINTENANCE REPAIRS BUILDING CITY	\$2,800.00	3,212.50	\$833.33	(\$2,379.17)
204-55900-0335-002	MAINTENANCE REPAIR BLD SEWER	\$0.00	400.00	\$833.33	\$433.33
204-55900-0335-003	MAINTENANCE REPAIR BUILDING RURL	\$4,200.00	4,200.00	\$833.33	(\$3,366.67)
Maintenance Buildings		\$7,000.00	7,812.50	\$2,499.99	(\$5,312.51)
204-55900-0336-001	MAINTENANCE REPAIR EQUIPMENT CITY	\$3,413.84	42,760.40	\$58,333.33	\$15,572.93
204-55900-0336-002	MAINTENANCE REPAIR EQUIPMENT SEWER	\$4,934.00	61,280.71	\$58,333.33	(\$2,947.38)
204-55900-0336-003	MAINTENANCE REPAIR EQUIPMENT RURAL	\$4,251.24	68,678.87	\$58,333.33	(\$10,345.54)
Maintenance equipment		\$12,599.08	172,719.98	\$174,999.99	\$2,280.01
204-55900-0337-001	MAINTENANCE/ REPAIR OFFICE EQUIPMENT	\$0.00	0.00	\$3,072.88	\$3,072.88
204-55900-0337-002	MAINTENACNE/REPAIRS OFFICE EQUIPMENT	\$0.00	0.00	\$3,072.88	\$3,072.88
204-55900-0337-003	MAINTENACNE/REPAIRS OFFICE EQUIPMENT	\$0.00	0.00	\$3,072.88	\$3,072.88
Maintenance Office Equipment		\$0.00	0.00	\$9,218.64	\$9,218.64
204-55900-0338-001	MAINTENANCE REPAIR VEHICLES CITY	\$713.44	8,987.00	\$4,107.84	(\$4,879.16)
204-55900-0338-002	MAINTENANCE REPAIR VEHICLES SEWER	\$0.00	0.00	\$4,107.84	\$4,107.84
204-55900-0338-003	MAINTENANCE REPAIR VEHICLES RURAL	\$1,070.16	13,566.35	\$4,107.84	(\$9,457.51)
Maintenance Vehicles		\$1,783.60	22,552.35	\$12,323.52	(\$10,228.83)
204-55900-0348-001	POSTAL CHARGES CITY	\$0.00	272.27	\$374.39	\$102.12
204-55900-0348-002	POSTAL CHARGES SEWER	\$0.00	272.27	\$374.39	\$102.12
204-55900-0348-003	POSTAL CHARGES RURAL	\$0.00	272.23	\$374.39	\$102.16
Postal Charges		\$0.00	816.77	\$1,123.17	\$306.40
204-55900-0355-001	TRAVEL	\$0.00	44.22	\$298.50	\$254.28
204-55900-0355-002	TRAVEL	\$0.00	618.14	\$298.50	(\$319.64)
204-55900-0355-003	TRAVEL	\$0.00	66.33	\$298.50	\$232.17
Travel		\$0.00	728.69	\$895.50	\$166.81
204-55900-0359-002	DISPOSAL FEES	\$48.84	8,538.49	\$9,637.87	\$1,099.38
Disposal Fees		\$48.84	8,538.49	\$9,637.87	\$1,099.38
204-55900-0361-001	PERMITS CITY	\$0.00	578.28	\$1,955.36	\$1,377.08
204-55900-0361-002	PERMITS SEWER	\$650.00	4,110.00	\$1,955.36	(\$2,154.64)
204-55900-0361-003	PERMITS RURAL	\$0.00	800.00	\$1,955.36	\$1,155.36
Permits		\$650.00	5,488.28	\$5,866.08	\$377.80
204-55900-0399-001	OTHER CONTRACTED SERVICES CITY	\$395.01	15,456.22	\$11,899.30	(\$3,556.92)
204-55900-0399-002	OTHER CONTRACTED SERVICES SEWER	\$407.91	7,439.53	\$11,899.30	\$4,459.77
204-55900-0399-003	OTHER CONTRACTED SERVICES RURAL	\$592.44	22,914.11	\$11,899.30	(\$11,014.81)
Other Contracted services		\$1,395.36	45,809.86	\$35,697.90	(\$10,111.96)
204-55900-0415-001	ELECTRICITY CITY	\$4,877.89	54,884.51	\$108,307.66	\$53,423.15
204-55900-0415-002	ELECTRICITY SEWER	\$13,207.54	142,433.48	\$108,307.66	(\$34,125.82)
204-55900-0415-003	ELECTRICITY RURAL	\$8,616.67	105,467.15	\$108,307.66	\$2,840.51
Electricity		\$26,502.10	302,785.14	\$324,922.98	\$22,137.84
204-55900-0425-001	GASOLINE CITY	\$0.00	16,963.32	\$16,957.93	(\$5.39)
204-55900-0425-002	GASOLINE SEWER	\$0.00	5,875.21	\$16,957.93	\$11,082.72
204-55900-0425-003	GASOLINE RURAL	\$0.00	23,532.34	\$16,957.93	(\$6,574.41)
Gasoline		\$0.00	46,370.87	\$50,873.79	\$4,502.92
204-55900-0434-001	NATURAL GAS CITY	\$519.84	1,745.71	\$2,182.06	\$436.35
204-55900-0434-002	NATURAL GAS SEWER	\$430.22	1,947.20	\$2,182.06	\$234.86
204-55900-0434-003	NATURAL GAS RURAL	\$779.74	2,718.45	\$2,182.06	(\$536.39)
Natural Gas		\$1,729.80	6,411.36	\$6,546.18	\$134.82
204-55900-0435-001	OFFICE SUPPLIES CITY	\$56.44	921.76	\$1,087.74	\$165.98
204-55900-0435-002	OFFICE SUPPLIES SEWER	\$0.00	134.17	\$1,087.74	\$953.57
204-55900-0435-003	OFFICE SUPPLIES RURAL	\$84.66	1,171.61	\$1,087.74	(\$83.87)
Office Supplies		\$141.10	2,227.54	\$3,263.22	\$1,035.68
204-55900-0450-001	TIRES AND TUBES CITY	\$339.08	2,266.32	\$2,503.46	\$247.14
204-55900-0450-002	TIRES AND TUBES SEWER	\$0.00	1,000.95	\$2,503.46	\$1,502.51
204-55900-0450-003	TIRES AND TUBES RURAL	\$471.12	3,346.98	\$2,503.46	(\$843.52)
Tires and Tubes		\$810.20	6,604.25	\$7,510.38	\$906.13

204-55900-0463-001	TESTING (WATER SAMPLES, ETC) CITY	\$479.12	8,791.55	\$17,903.67	\$9,112.12
204-55900-0463-002	TESTING (WATER SAMPLES, ETC) SEWER	\$0.00	5,529.40	\$17,903.67	\$12,374.27
204-55900-0463-003	TESTING (WATER SAMPLES, ETC) RURAL	\$1,018.68	14,012.25	\$17,903.67	\$3,891.42
Testing					
204-55900-0468-001	CHEMICALS CITY	\$1,497.80	28,333.20	\$53,711.01	\$25,377.81
204-55900-0468-002	CHEMICALS SEWER	\$4,345.93	86,436.53	\$62,497.87	(\$3,940.66)
204-55900-0468-003	CHEMICALS RURAL	\$588.79	30,831.96	\$62,497.87	\$31,666.91
Chemicals					
204-55900-0499-001	OTHER SUPPLIES AND MATERIALS CITY	\$6,518.87	101,006.76	\$62,497.87	(\$38,508.89)
204-55900-0499-002	OTHER SUPPLIES AND MATERIALS SEWER	\$11,433.59	198,277.25	\$187,493.61	(\$10,783.64)
204-55900-0499-003	OTHER SUPPLIES AND MATERIALS RURAL	\$9,442.74	215,726.69	\$141,666.67	(\$74,060.02)
Other Supplies					
204-55900-0506-001	LIABILITY INSURANCE CITY	\$962.96	13,702.17	\$141,666.67	\$127,964.50
204-55900-0506-002	LIABILITY INSURANCE SEWER	\$14,217.85	355,088.10	\$141,666.67	(\$213,431.43)
204-55900-0506-003	LIABILITY INSURANCE RURAL	\$2,878.56	34,581.06	\$30,641.02	(\$3,940.04)
Liability Ins					
204-55900-0514-001	DEPRECIATION CITY	\$2,878.56	34,581.06	\$30,641.02	(\$3,940.04)
204-55900-0514-002	DEPRECIATION SEWER	\$2,878.55	34,580.92	\$30,641.02	(\$3,939.90)
204-55900-0514-003	DEPRECIATION RURAL	\$8,635.67	103,743.04	\$91,923.06	(\$11,819.98)
204-55900-0520-001	LOSS ON DISPOSAL OF PROPERTY	(\$255,323.44)	0.00	\$303,434.85	\$303,434.85
Depreciation					
204-55900-0599-001	OTHER CHARGES CITY	(\$255,323.44)	0.00	\$303,434.85	\$303,434.85
204-55900-0599-002	OTHER CHARGES SEWER	\$0.00	0.00	\$0.00	\$0.00
204-55900-0599-003	OTHER CHARGES RURAL	\$765,970.33	(0.01)	\$910,304.55	\$910,304.56
Other Charges					
204-55900-0603-001	INTEREST ON LOAN	\$119.17	19,346.73	\$28,666.67	\$9,319.94
204-55900-0603-002	INTEREST ON LOAN SEWER	\$74.17	3,472.26	\$28,666.67	\$25,194.41
204-55900-0603-003	INTEREST ON LOAN	\$88.16	33,400.85	\$28,666.67	(\$4,734.18)
Int on Loans					
204-55900-0719-001	OFFICE EQUIPMENT	\$281.50	56,219.84	\$86,000.01	\$29,780.17
204-55900-0719-002	OFFICE EQUIPMENT	\$1,470.33	8,912.89	\$33,537.54	\$24,624.65
204-55900-0719-003	OFFICE EQUIPMENT	\$7,993.30	99,040.24	\$33,537.54	(\$65,502.70)
OFFICE EQUIPMENT					
204-58831-0188-001	AMERICAN RESCUE PLAN EXPENDITURES LABOR	\$2,205.49	11,163.78	\$33,537.54	\$22,373.76
204-58831-0201-001	AMERICAN RESCUE PLAN EXPENDITURES SS,TAX	\$11,669.12	119,116.91	\$100,612.62	(\$18,504.29)
204-58831-0212-001	AMERICAN RESCUE PLAN EXPENDITURES MEDIC	\$0.00	594.34	\$2,666.67	\$2,072.33
AMERICAN RESCUE PLAN					
		\$0.00	0.00	\$0.00	\$0.00
Total Expenses		(\$536,457.70)	3,331,601.28	\$4,160,156.86	\$828,555.58
Net Profit/Loss		(\$1,885,711.60)	(2,111,941.34)	(\$365,499.96)	\$1,746,441.38

Hartsville Trousdale County Billing Register

Cycle(s) *All*
 Customer Type(s) *All*
 Service Type(s) *All*
 Print Billing Register For *Historical Billing*
 Address To Print *Billing Address*
 Totals Format *Balance Totals*
 Account Number Range *All*

Break Out Service Credit
 Print Budget Actual Amounts
 Space Between Accounts *0"*
 AddOn Type Reporting Group *All*
 Transaction Date Range *6/1/2024 To 6/30/2024*
 Print Format *Totals Only*
 Print Rate Codes
 Filter By Reporting Groups

Billing Register Sort Order *Account Number*
 Use Reading Factor
 Print Final Bills First
 Include Inactive Services
 Inactive Services To Include *All*

	Service	Budget	Final	Active	Inactive	Usage	Deposits	Charge	State Tax	Net	Arrears	Balance	Penalty
Route 48 Totals													
	Garbage	0	0	4	0	0	0.00	59.50	0.00	59.50	0.00	59.50	0.00
	Sewer	0	3	10	0	5409783	0.00	47,241.76	0.00	47,241.76	0.00	47,241.76	0.00
	Water	0	22	2404	53	18732193	0.00	185,195.81	15,151.58	200,347.39	10,917.47	211,264.86	2,836.07
	Leak Protect	0	20	2144	51	0	0.00	5,168.27	0.00	5,168.27	306.04	5,474.31	0.00
	Line Protect	0	20	2137	19	0	0.00	3,095.50	0.00	3,095.50	122.34	3,217.84	0.00
	Service	0	0	1	3	0	0.00	0.00	0.00	0.00	123.18	123.18	0.00
	Sewer Leak	0	3	10	0	0	0.00	31.80	0.00	31.80	0.00	31.80	0.00
	Sewer Line	0	3	3	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	Customer Credit							0.00	0.00	0.00	(14,190.32)	(14,190.32)	0.00
	0	71	6713	126	24141976	0.00	240,792.64	15,151.58	255,944.22	(2,721.29)	253,222.93	2,836.07	
Number of Active Accounts												2199	
Number of Inactive Accounts												45	
Route 49 Totals													
	Garbage	0	11	528	25	0	0.00	11,139.00	0.00	11,139.00	1,346.34	12,485.34	0.00
	Sewer	0	19	693	29	2607675	0.00	22,518.32	0.00	22,518.32	5,221.45	27,739.77	1,305.73
	Sprinklers	0	0	1	0	0	0.00	1.00	0.00	1.00	0.00	1.00	0.00
	Water	0	20	698	28	2727154	0.00	24,062.62	2,079.02	26,141.64	4,563.71	30,705.35	420.38
	Leak Protect	0	18	593	20	0	0.00	1,441.77	0.00	1,441.77	141.23	1,583.00	0.00
	Line Protect	0	18	590	2	0	0.00	600.00	0.00	600.00	13.08	613.08	0.00
	Service	0	0	0	5	0	0.00	0.00	0.00	0.00	285.00	285.00	0.00
	Sewer Leak	0	18	574	20	0	0.00	1,647.85	0.00	1,647.85	147.90	1,795.75	0.00
	Sewer Line	0	7	104	1	0	0.00	170.50	0.00	170.50	10.51	181.01	0.00
	Customer Credit							0.00	0.00	0.00	(4,727.31)	(4,727.31)	0.00
	0	111	3781	130	5334829	0.00	61,581.06	2,079.02	63,660.08	7,001.91	70,661.99	1,726.11	
Number of Active Accounts												620	
Number of Inactive Accounts												26	

	Service	Budget	Final	Active	Inactive	Usage	Deposits	Charge	State Tax	Net	Arrears	Balance	Penalty
Route 50 Totals													
	Garbage	0	7	469	19	0	0.00	9,373.50	0.00	9,373.50	851.50	10,225.00	0.00
	Sewer	0	7	608	20	3552625	0.00	27,655.64	0.00	27,655.64	1,642.69	29,298.33	513.07
	Sprinklers	0	0	1	0	0	0.00	1.00	0.00	1.00	0.04	1.04	0.00
	Water	0	8	654	21	3941313	0.00	29,896.97	2,495.59	32,392.56	1,270.36	33,662.92	219.10
	Leak Protect	0	6	578	18	0	0.00	1,408.36	0.00	1,408.36	112.25	1,520.61	0.00
	Line Protect	0	6	575	6	0	0.00	581.00	0.00	581.00	50.00	631.00	0.00
	Service	0	0	0	2	0	0.00	0.00	0.00	0.00	60.00	60.00	0.00
	Sewer Leak	0	5	551	17	0	0.00	1,706.45	0.00	1,706.45	88.74	1,795.19	0.00
	Sewer Line	0	0	160	3	0	0.00	170.50	0.00	170.50	26.00	196.50	0.00
	Customer Credit							0.00	0.00	0.00	(6,377.61)	(6,377.61)	0.00
		0	39	3596	106	7493938	0.00	70,793.42	2,495.59	73,289.01	(2,276.03)	71,012.98	732.17
	Number of Active Accounts												601
	Number of Inactive Accounts												20
Route 51 Totals													
	Water	0	1	15	0	40487	0.00	615.76	40.56	656.32	0.00	656.32	53.40
	Leak Protect	0	1	12	0	0	0.00	28.27	0.00	28.27	0.00	28.27	0.00
	Line Protect	0	1	11	0	0	0.00	15.00	0.00	15.00	0.00	15.00	0.00
	Customer Credit							0.00	0.00	0.00	(2.25)	(2.25)	0.00
		0	3	38	0	40487	0.00	659.03	40.56	699.59	(2.25)	697.34	53.40
	Number of Active Accounts												13
	Number of Inactive Accounts												0
Route 52 Totals													
	Water	0	0	15	2	15801	0.00	406.70	34.69	441.39	115.52	556.91	0.00
	Leak Protect	0	0	15	2	0	0.00	28.27	0.00	28.27	7.71	35.98	0.00
	Line Protect	0	0	15	0	0	0.00	20.00	0.00	20.00	0.00	20.00	0.00
		0	0	45	4	15801	0.00	454.97	34.69	489.66	123.23	612.89	0.00
	Number of Active Accounts												15
	Number of Inactive Accounts												2
Route 90 Totals													
	Water	0	0	1	1	89893	0.00	890.88	0.00	890.88	0.00	890.88	0.00
	Customer Credit							0.00	0.00	0.00	(465.26)	(465.26)	0.00
		0	0	1	1	89893	0.00	890.88	0.00	890.88	(465.26)	425.62	0.00
	Number of Active Accounts												1
	Number of Inactive Accounts												1

	Service	Budget	Final	Active	Inactive	Usage	Deposits	Charge	State Tax	Net	Arrears	Balance	Penalty
Report Totals													
	Garbage	0	18	1001	44	0	0.00	20,572.00	0.00	20,572.00	2,197.84	22,769.84	0.00
	Sewer	0	29	1311	49	11570083	0.00	97,415.72	0.00	97,415.72	6,864.14	104,279.86	1,818.80
	Sprinklers	0	0	2	0	0	0.00	2.00	0.00	2.00	0.04	2.04	0.00
	Water	0	51	3787	105	25546841	0.00	241,068.74	19,801.44	260,870.18	16,867.06	277,737.24	3,528.95
	Leak Protect	0	45	3342	91	0	0.00	8,074.94	0.00	8,074.94	567.23	8,642.17	0.00
	Line Protect	0	45	3328	27	0	0.00	4,311.50	0.00	4,311.50	185.42	4,496.92	0.00
	Service	0	0	1	10	0	0.00	0.00	0.00	0.00	468.18	468.18	0.00
	Sewer Leak	0	26	1135	37	0	0.00	3,386.10	0.00	3,386.10	236.64	3,622.74	0.00
	Sewer Line	0	10	267	4	0	0.00	341.00	0.00	341.00	36.51	377.51	0.00
	Customer Credit							0.00	0.00	0.00	(25,762.75)	(25,762.75)	0.00
	0	224	14174	367	37116924	0.00	375,172.00	19,801.44	394,973.44	1,660.31	396,633.75	5,347.75	
	Number of Active Accounts												3449
	Number of Inactive Accounts												94

HARTSVILLE/TROUSDALE WATER AND SEWER UTILITY DISTRICT TAP AND CONNECTION FEES

Tap Sales fye 2024	3/4" \$ 2,714.00	1" \$ 3,157.00	2" \$ 7,463.00	Sewer/ Residential \$3,000.00	Sewer/ Commercial \$4,000.00	Irrigation \$	Total QTY	\$
1st qtr	15 \$40,710.00	7 \$22,099.00	1 \$7,463.00	3 \$9,000.00			26	\$79,272.00
2nd qtr	22 \$59,708.00	4 \$12,628.00		9 \$27,000.00			35	\$99,336.00
3rd qtr	16 \$43,424.00	5 \$15,785.00	2 \$14,926	4 \$12,000.00	1 \$4,000.00		28	\$90,135.00
4th qtr	8 \$21,712.00	5 \$15,785.00					13	\$37,497.00
Total YTD	61 \$165,554.00	21 \$66,297.00	3 \$22,389.00	16 \$48,000.00	1 \$4,000.00	0	102	\$306,240.00

Connection Fees	City \$	Rural \$	Hydrants \$	Total \$
1st qtr	52 \$3,900.00	76 \$5,700.00		128 \$9,600.00
2nd qtr	73 \$5,475.00	83 \$6,225.00		156 \$11,700.00
3rd qtr	50 \$3,750.00	48 \$3,600.00		98 \$7,350.00
4th qtr	54 \$4,050.00	63 \$4,725.00		117 \$8,775.00
Total YTD	229 \$17,175.00	270 \$20,250.00	0 \$0.00	499 \$37,425.00

WATER LOSS WORKSHEET													
	2023						2024						
	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	TOTAL
WATER PUMPED	38.714	38.159	36.327	37.219	36.694	37.629	43.290	34.547	38.557	38.647	39.682	39.687	459.15
WATER SOLD	18.405	20.718	19.603	20.768	17.756	17.775	20.863	18.842	17.864	22.838	22.294	21.084	238.81
WHOLESALE	3.654	4.331	3.939	4.247	3.632	3.798	4.659	3.231	3.931	3.878	3.984	4.464	47.75
TOTAL WATER SOLD	22.059	25.049	23.542	25.015	21.387	21.574	25.522	22.073	21.795	26.715	26.278	25.548	286.56
METER IN HOUSE	0.451	0.444	0.460	0.495	0.523	0.606	0.666	0.484	0.527	0.000	0.000	0.000	4.66
FIRE DEPART	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.00
FLUSHING	0.083	0.239	0.240	0.320	0.068	0.097	0.060	0.056	0.030	0.023	0.120	0.028	1.36
BILL ADJ	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.00
TOTAL ACCOUNTED FOR WATER	22.593	25.732	24.242	25.829	21.979	22.276	26.248	22.613	22.353	26.738	26.398	25.576	292.58
TOTAL UNACCOUNTED FOR WATER	16.121	12.427	12.085	11.390	14.715	15.353	17.042	11.934	16.204	11.909	13.284	14.111	166.58
% UNACCOUNTED FOR WATER LOSS 2023-24	41.6%	32.6%	33.3%	30.6%	40.1%	40.8%	39.4%	34.5%	42.0%	30.8%	33.5%	35.6%	36.2%
% UNACCOUNTED FOR WATER LOSS 2022-23	32.6%	48.2%	48.2%	48.5%	55.8%	34.6%	25.8%	39.3%	44.2%	33.6%	44.8%	33.9%	40.8%

WATER PUMPED VS TOTAL WATER SOLD	43.0%	34.4%	35.2%	32.8%	41.7%	42.7%	41.0%	36.1%	43.5%	30.9%	33.8%	35.6%	25.4%
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WATER SOLD	22.059	25.049	23.542	25.015	21.387	21.574	25.522	22.073	21.795	26.715	26.278	25.548	286.557
WATER SOLD TOTAL	22.059	25.049	23.542	25.015	21.387	21.574	25.522	22.073	21.795	26.715	26.278	25.548	286.557

WATER PUMPED (Treated)	38.714	38.159	36.327	37.219	36.694	37.629	43.290	34.547	38.557	38.647	39.682	39.687	459.152
TREATED TOTAL	38.714	38.159	36.327	37.219	36.694	37.629	43.290	34.547	38.557	38.647	39.682	39.687	459.152

WATER SALES	\$ 221,857.47	\$ 237,893.06	\$ 229,310.52	\$ 239,754.80	\$ 215,099.85	\$ 216,938.28	\$ 240,777.64	\$ 189,907.26	\$ 213,997.12	\$ 220,917.26	\$ 216,584.04	\$ 241,068.74	\$ 2,684,106.04
ELECTRICITY (WATER)	\$ 11,274.15	\$ 13,833.52	\$ 13,728.91	\$ 14,265.50	\$ 13,677.56	\$ 13,725.41	\$ 13,139.29	\$ 14,060.83	\$ 15,558.16	\$ 13,749.54	\$ 12,773.21	\$ 13,294.56	\$ 163,080.64
ELECTRICITY (WTP)	\$ 8,434.28	\$ 8,394.63	\$ 7,490.89	\$ 7,480.89	\$ 7,285.85	\$ 7,419.10	\$ 7,884.50	\$ 8,341.78	\$ 6,997.43	\$ 7,410.20	\$ 7,310.02	\$ 7,487.49	\$ 91,937.06
CHEMICALS (WATER)	\$ 12,449.60	\$ 13,985.19	\$ 12,067.20	\$ 17,832.26	\$ 22,832.29	\$ 14,647.25	\$ 12,331.71	\$ 10,934.39	\$ 8,631.08	\$ 11,707.61	\$ 10,096.97	\$ 10,864.80	\$ 158,380.35

SEWER SALES	\$ 86,263.96	\$ 94,716.19	\$ 90,680.89	\$ 93,032.72	\$ 85,862.08	\$ 86,239.07	\$ 95,286.34	\$ 77,826.52	\$ 88,870.51	\$ 90,193.39	\$ 88,261.94	\$ 97,415.72	\$ 1,074,649.33
ELECTRICITY (SEWER)	\$ 11,143.02	\$ 13,076.87	\$ 11,766.46	\$ 11,172.13	\$ 10,950.18	\$ 10,909.68	\$ 11,621.00	\$ 12,902.30	\$ 13,388.95	\$ 11,432.49	\$ 10,842.41	\$ 13,207.54	\$ 142,413.03
CHEMICALS (SEWER)	\$ -	\$ 1,708.12	\$ -	\$ -	\$ 601.60	\$ -	\$ -	\$ 2,942.74	\$ 12,120.89	\$ 11,900.00	\$ 989.82	\$ 568.79	\$ 30,831.96
LABOR (SEWER)	\$ 13,596.20	\$ 19,575.25	\$ 15,671.53	\$ 12,617.78	\$ 15,515.69	\$ 12,334.16	\$ 12,045.67	\$ 16,596.18	\$ 14,553.02	\$ 12,319.07	\$ 15,252.45	\$ 12,653.03	\$ 172,730.03

Hartsville Trousdale County Bad Debt Report

Billing Cycle(s) *All*
 Customer Type(s) *All*
 Service Type(s) *All*
 Bad Debt Date Range *6/27/2024 To 6/27/2024*
 Select Accounts By *Service Status*
 Order By *Account Number*
 Account Range *All Accounts*

Bad Debt Types Transfers Collections Writeoffs
 Print Billing Address Print Service Address
 Print Bad Debt Service Detail Print Date of Birth
 Print SSN Print Drivers License
 Print Date In/Out Print Last Payment Info
 Print Collection Agency Info
 Filter By Reporting Groups

Account #	Name	Home Phone	Last Read Date	Last Bill Date	Bad Debt Date	Collection Date	Writeoff Amount	Account Balance	Bad Debt Balance
0048-03655-006	Amber Lynn Lease	(615) 374-5226	07/31/23	06/25/24	06/27/24		\$79.76	\$0.00	\$0.00
	Service 995 Oglesby Rd Hartsville, TN 37074								
0048-03655-008	Ciara J Bikki	(931) 257-1671	12/13/23	06/25/24	06/27/24		\$79.76	\$0.00	\$0.00
	Service 995 Oglesby Rd Hartsville, TN 37074								
0048-04250-008	Joseph E Honeycutt	(910) 635-7667	02/27/24	06/25/24	06/27/24		\$39.88	\$0.00	\$0.00
	Service 1115 Belcher Ln Hartsville, TN 37074								
0048-04443-008	Jenna G Peek	(615) 772-7811	07/27/23	06/25/24	06/27/24		\$271.04	\$0.00	\$0.00
	Service 340 Middle Fork Rd Hartsville, TN								
0048-04940-008	Stacey Brewster	(615) 374-2927	04/01/24	06/25/24	06/27/24		\$79.76	\$0.00	\$0.00
	Service 790 Middle Fork Rd Hartsville, TN 37074								
0048-05040-003	Terry Lynn Gwynn	(615) 450-4000	04/26/24	06/25/24	06/27/24		\$79.76	\$0.00	\$0.00
	Service 1900 Shoot Rd Hartsville, TN 37074								
0048-12150-004	Barbara Dupont	(615) 393-1926	06/24/24	06/25/24	06/27/24		\$445.50	\$0.00	\$0.00
	Service 3600 Old Hwy 25 Hartsville, TN 37074								
0048-16850-005	Wilburt Gooch	(615) 281-0676	01/31/24	06/25/24	06/27/24		\$79.76	\$0.00	\$0.00
	Service 50 Notch Ln Hartsville, TN								
0048-17950-020	Michale J Ortiz	(615) 607-2488	09/29/23	06/25/24	06/27/24		\$278.26	\$0.00	\$0.00
	Service 1255 Sulphur College Rd Hartsville, TN 37074								
0048-17950-021	Brooklyn L Swindle	(615) 388-0504	02/23/24	06/25/24	06/27/24		\$837.22	\$0.00	\$0.00
	Service 1255 Sulphur College Rd Hartsville, TN 37074								
0048-21850-004	Wayne Mitchell		01/31/24	06/25/24	06/27/24		\$249.52	\$0.00	\$0.00
	Service 1810 Crenshaw Rd Hartsville, TN 37074								
0048-22432-007	Norman Murial Renfro	(951) 234-2289	04/30/24	06/25/24	06/27/24		\$89.76	\$0.00	\$0.00
	Service 1155 Honey Prong Rd Hartsville, TN								
0048-23511-005	Ashley Nicole Cosart	(615) 489-1755	12/04/23	06/25/24	06/27/24		\$125.38	\$0.00	\$0.00
	Service 910 Sleepy Hollow Ln Hartsville, TN 37074								
0048-24494-005	Kellie Franklin	(615) 633-4604	03/12/24	06/25/24	06/27/24		\$249.52	\$0.00	\$0.00
	Service 380 Scruggs Ln Hartsville, TN 37074								
0048-25050-005	Melissa Carolyn Maynard		11/16/23	06/25/24	06/27/24		\$372.30	\$0.00	\$0.00
	Service 1675 Sleepy Hollow Ln Hartsville, TN 37074								
0048-25150-001	Lloyd Presley	(615) 374-1807	10/27/23	06/25/24	06/27/24		\$760.13	\$0.00	\$0.00
	Service 1740 Sleepy Hollow Ln Hartsville, TN 37074								
0048-29751-002	Robert or Jazzmyn Lainhart	(509) 688-3178	05/10/24	06/25/24	06/27/24		\$94.34	\$0.00	\$0.00
	Service 3200 Dixon Creek Rd Dixon Springs, TN 37057								
0048-29850-008	Jack Wayne Hesson	(615) 388-1277	12/12/23	06/25/24	06/27/24		\$249.52	\$0.00	\$0.00
	Service 3275 Browning Branch Rd Bethpage, TN 37022								
0048-30440-021	Brittany N Keith	(615) 374-5098	12/12/23	06/25/24	06/27/24		\$571.86	\$0.00	\$0.00
	Service 3865 Dixon Creek Rd Dixon Springs, TN								
0048-32025-004	Abram Isham Byrne	(615) 588-7722	03/12/24	06/25/24	06/27/24		\$269.52	\$0.00	\$0.00
	Service 755 Golden Hollow Road Dixon Springs, TN 37057								
0048-34790-006	Sherry Lynn Netherton	(615) 374-5294	12/12/23	06/25/24	06/27/24		\$249.52	\$0.00	\$0.00
	Service 1790 Hawkins Branch Rd Bethpage, TN								
0048-37940-010	Timothy W Tarp	(615) 424-0294	12/07/21	06/25/24	06/27/24		\$312.98	\$0.00	\$0.00

Account #	Name	Home Phone	Last Read Date	Last Bill Date	Bad Debt Date	Collection Date	Writeoff Amount	Account Balance	Bad Debt Balance
	Service 10 Gene Ln Hartsville, TN								
0048-38450-001	Sonny Brockett	(615) 374-5555	08/22/23	06/25/24	06/27/24		\$679.42	\$0.00	\$0.00
	Service 2650 Skillet Creek Rd Hartsville, TN 37074								
0048-39220-005	Jessica Renea Gann	(615) 607-1602	06/24/24	06/25/24	06/27/24		\$323.03	\$0.00	\$0.00
	Service 113 Chambers Ln Hartsville, TN 37074								
0048-39560-007	Megan Gammons	(615) 680-4069	06/24/24	06/25/24	06/27/24		\$329.27	\$0.00	\$0.00
	Service 85 Dorothy Ln Hartsville, TN 37074								
0048-40950-005	Jezel Nicole Harris	(615) 561-4141	11/30/23	06/25/24	06/27/24		\$321.17	\$0.00	\$0.00
	Service 570 Hawkins Branch Rd Bethpage, TN								
0048-40980-005	Taylor L Vanhook	(615) 808-1664	02/02/24	06/25/24	06/27/24		\$118.12	\$0.00	\$0.00
	Service 700 Hawkins Branch Rd Bethpage, TN								
0048-40980-006	Brittany S Wallace	(615) 293-0725	04/02/24	06/25/24	06/27/24		\$182.12	\$0.00	\$0.00
	Service 700 Hawkins Branch Rd Bethpage, TN								
0048-40980-007	William D Fergusson	(615) 927-3622	04/29/24	06/25/24	06/27/24		\$39.88	\$0.00	\$0.00
	Service 700 Hawkins Branch Rd Bethpage, TN								
0048-40985-001	William Fergusson	(615) 927-3622	03/22/24	06/25/24	06/27/24		\$44.88	\$0.00	\$0.00
	Service 720 Hawkins Branch Rd Bethpage, TN 37022								
0048-40985-002	Megan L Gregory	(615) 636-4078	05/01/24	06/25/24	06/27/24		\$79.76	\$0.00	\$0.00
	Service 720 Hawkins Branch Rd Bethpage, TN 37022								
0048-50450-006	Katie M Gijzels	(615) 887-9169	04/25/24	06/25/24	06/27/24		\$186.61	\$0.00	\$0.00
	Service 1720 Dalton Hollow Rd Hartsville, TN 37074								
0048-53560-004	James Alan Scruggs	(615) 680-4552	11/27/23	06/25/24	06/27/24		\$417.13	\$0.00	\$0.00
	Service 235 Rolling Acres Loop Hartsville, TN								
0048-53566-012	Cindy V Samson	(615) 480-6453	08/14/23	06/25/24	06/27/24		\$44.88	\$0.00	\$0.00
	Service 75 Marshall Ln Hartsville, TN 37074								
0048-53605-014	Michael R Perot	(318) 594-1060	01/04/24	06/25/24	06/27/24		\$92.35	\$0.00	\$0.00
	Service 225 Marshall Ln Hartsville, TN 37074								
0048-55510-004	Christian T Crabtree	(615) 572-5450	08/01/23	06/25/24	06/27/24		\$41.93	\$0.00	\$0.00
	Service 345 Dalton Hollow Rd Hartsville, TN 37074								
0048-55513-015	Lathon C Whittington	(615) 281-4151	10/03/23	06/25/24	06/27/24		\$294.52	\$0.00	\$0.00
	Service 435 Dalton Hollow Rd Hartsville, TN								
0048-56665-003	John C Leonard	(931) 310-8595	02/21/24	06/25/24	06/27/24		\$800.36	\$0.00	\$0.00
	Service 500 Gammons Ln Hartsville, TN 37074								
0048-60559-002	Brandy Leigh Harris	(615) 633-8076	01/31/24	06/25/24	06/27/24		\$117.92	\$0.00	\$0.00
	Service 1424 Duncan Rd Hartsville, TN 37074								
0049-01900-008	Samantha Renee Williams	(615) 561-4602	08/01/23	06/25/24	06/27/24		\$348.01	\$0.00	\$0.00
	Service 105 Cato St Hartsville, TN 37074								
0049-03900-011	Thelma Joyce Disman	(615) 808-1254	11/06/23	06/25/24	06/27/24		\$133.24	\$0.00	\$0.00
	Service 200 Andrews Ave Hartsville, TN 37074								
0049-06100-023	Stephen M Baylis Jr	(272) 215-2833	04/11/24	06/25/24	06/27/24		\$4,811.35	\$0.00	\$0.00
	Service 408 Andrews Ave Hartsville, TN								
0049-08900-002	Theresa T Bates	(615) 626-4517	09/14/23	06/25/24	06/27/24		\$67.23	\$0.00	\$0.00
	Service 206 Dogwood Ave 37074-0123								
0049-10110-012	Katrina Faith Dobbs	(615) 403-3112	04/29/24	06/25/24	06/27/24		\$208.70	\$0.00	\$0.00
	Service 602 McMurry Blvd E Hartsville, TN								
0049-11100-012	Dylan D Butler	(615) 680-2478	06/24/24	06/25/24	06/27/24		\$424.19	\$0.00	\$0.00
	Service 411 Howell St Hartsville, TN 37074								
0049-13500-007	Derek A McDonald	(615) 308-6849	02/22/22	06/25/24	06/27/24		\$70.62	\$0.00	\$0.00
	Service 115 Carr St Hartsville, TN 37074								
0049-13500-009	Anna M Haley	(615) 607-8149	03/27/24	06/25/24	06/27/24		\$245.80	\$0.00	\$0.00
	Service 115 Carr St Hartsville, TN 37074								
0049-13900-019	Kelly Lewis Harper	(615) 450-3877	12/01/23	06/25/24	06/27/24		\$66.62	\$0.00	\$0.00

Account #	Name	Home Phone	Last Read Date	Last Bill Date	Bad Debt Date	Collection Date	Writeoff Amount	Account Balance	Bad Debt Balance
	Service 211B Rogers St Hartsville, TN 37074								
0049-15000-010	Sara J Coates	(432) 940-5818	01/26/24	06/25/24	06/27/24		\$141.39	\$0.00	\$0.00
	Service 119 Rogers St Hartsville, TN 37074								
0049-15300-011	Sabrina Lee	(931) 580-6138	08/01/23	06/25/24	06/27/24		\$125.54	\$0.00	\$0.00
	Service 116 Rogers St Hartsville, TN								
0049-15300-012	Rafael Fernando Blandin	(615) 775-8438	04/12/24	06/25/24	06/27/24		\$147.72	\$0.00	\$0.00
	Service 116 Rogers St Hartsville, TN								
0049-16200-009	Shanna D Hobbs	(615) 680-2451	02/23/24	06/25/24	06/27/24		\$367.02	\$0.00	\$0.00
	Service 440 Andrews Ave Hartsville, TN 37074								
0049-17900-009	Village Pizza	(615) 374-2207	03/25/24	06/25/24	06/27/24		\$329.69	\$0.00	\$0.00
	Service 213 McMurry Blvd Hartsville, TN 37074								
0049-18600-009	Danny Williams	(615) 680-2043	08/01/23	06/25/24	06/27/24		\$133.24	\$0.00	\$0.00
	Service 111 Rogers St Hartsville, TN 37074								
0049-19600-020	Kwame T Berry	(615) 499-1092	09/13/23	06/25/24	06/27/24		\$194.52	\$0.00	\$0.00
	Service 328 Hayes St Hartsville, TN								
0049-22800-005	Ricky Lee Williams	(615) 561-4603	09/01/23	06/25/24	06/27/24		\$157.75	\$0.00	\$0.00
	Service 107 Hayes St Hartsville, TN 37074								
0049-26700-013	Bradley Dee Shoulders		11/01/23	06/25/24	06/27/24		\$483.53	\$0.00	\$0.00
	Service 110 College St Hartsville, TN								
0049-27500-015	Sherry Stewart Fisher	(615) 450-2318	08/24/23	06/25/24	06/27/24		\$244.86	\$0.00	\$0.00
	Service 100 College St Hartsville, TN								
0049-32000-007	Brendan Merlin Jewell	(931) 409-2355	08/01/23	06/25/24	06/27/24		\$74.08	\$0.00	\$0.00
	Service 516 East Main St Hartsville, TN 37074								
0049-35700-017	Rachel L Smith	(615) 655-4478	03/15/24	06/25/24	06/27/24		\$444.17	\$0.00	\$0.00
	Service 617 East Main St Hartsville, TN 37074								
0049-47800-011	Savannah Hewgley	(615) 948-9173	12/19/23	06/25/24	06/27/24		\$213.70	\$0.00	\$0.00
	Service 140 Circle Dr Hartsville, TN 37074								
0049-50040-021	Katie L Mills	(615) 525-8254	11/09/23	06/25/24	06/27/24		\$292.69	\$0.00	\$0.00
	Service 106 Townhouse Ct Hartsville, TN								
0049-50900-011	Hernandez Villeda, Wallace	(615) 495-5642	09/05/23	06/25/24	06/27/24		\$163.74	\$0.00	\$0.00
	Service 790 Melrose Dr Hartsville, TN 37074								
0049-51900-010	Charlene Noble		02/14/24	06/25/24	06/27/24		\$185.80	\$0.00	\$0.00
	Service 793 McMurry Blvd E Hartsville, TN 37074								
0049-53300-003	Shelby Porter	(615) 862-0187	08/22/23	06/25/24	06/27/24		\$401.48	\$0.00	\$0.00
	Service 913 Turner Dr Hartsville, TN 37074								
0050-05060-005	Chloe Kraus-Forkum	(913) 302-3049	10/30/23	06/25/24	06/27/24		\$67.33	\$0.00	\$0.00
	Service 109 River St Hartsville, TN 37074								
0050-08850-021	Willie Jean Hogan		08/22/23	06/25/24	06/27/24		\$285.77	\$0.00	\$0.00
	Service 308A Front St Hartsville, TN 37074								
0050-12950-009	Claricee J Hickey	(615) 450-8772	12/08/23	06/25/24	06/27/24		\$261.46	\$0.00	\$0.00
	Service 312-A West Main St Hartsville, TN 37074								
0050-14550-009	Kelsie Megan Norris	(615) 450-5531	01/04/24	06/25/24	06/27/24		\$162.22	\$0.00	\$0.00
	Service 117 Parkhurst Ln Hartsville, TN								
0050-17750-017	Ralph E Overstreet III	(615) 374-1559	04/26/24	06/25/24	06/27/24		\$129.52	\$0.00	\$0.00
	Service 130 Morrison St Hartsville, TN								
0050-27550-006	Natalie Nicole Burnley	(615) 680-2001	12/22/23	06/25/24	06/27/24		\$144.99	\$0.00	\$0.00
	Service 2067 River Valley Dr Hartsville, TN 37074								
0050-31850-003	Christine S Taylor	(614) 271-7580	08/01/23	06/25/24	06/27/24		\$136.98	\$0.00	\$0.00
	Service 415 River St Hartsville, TN 37074								
0050-32851-010	Kristan M Copass	(615) 424-8746	02/09/24	06/25/24	06/27/24		\$214.42	\$0.00	\$0.00
	Service 378 River St Apt 6 Hartsville, TN								
0050-32851-011	Sharmaine Jackson	(313) 452-9129	06/24/24	06/25/24	06/27/24		\$173.05	\$0.00	\$0.00

Account #	Name	Home Phone	Last Read Date	Last Bill Date	Bad Debt Date	Collection Date	Writeoff Amount	Account Balance	Bad Debt Balance
	Service 378 River St Apt 6 Hartsville, TN								
0050-35750-002	Sydney C Clark	(629) 999-0328	02/23/24	06/25/24	06/27/24		\$402.48	\$0.00	\$0.00
	Service 223 River St Hartsville, TN 37074								
0050-44550-005	Benjiman Earl Jones	(615) 926-7988	01/05/24	06/25/24	06/27/24		\$415.78	\$0.00	\$0.00
	Service 323 Broadway Hartsville, TN								
0050-47350-007	Patricia Ann Reid	(615) 607-1122	04/02/24	06/25/24	06/27/24		\$254.57	\$0.00	\$0.00
	Service 248 Mcmurry Blvd W Hartsville, TN 37074								
0050-49350-011	David Dewayne White	(615) 680-2175	02/20/24	06/25/24	06/27/24		\$61.70	\$0.00	\$0.00
	Service 303 Halltown Rd Hartsville, TN								
0050-50765-021	Anna M Allen	(615) 473-9602	03/18/24	06/25/24	06/27/24		\$74.36	\$0.00	\$0.00
	Service 324 Halltown Rd Hartsville, TN 37074								
0050-51210-002	Ashley L Henderson	(615) 809-9021	01/05/24	06/25/24	06/27/24		\$64.76	\$0.00	\$0.00
	Service 210 Luster Ln Hartsville, TN 37074								
0050-51570-006	Andrew Rosalez	(615) 939-5017	03/26/24	06/25/24	06/27/24		\$194.76	\$0.00	\$0.00
	Service 331 Halltown Rd Hartsville, TN								
0050-51850-001	Bobby Harper	(615) 552-8507	08/30/23	06/25/24	06/27/24		\$66.62	\$0.00	\$0.00
	Service 310 Luster Ln Hartsville, TN 37074								
0050-53850-006	Christian J Ford Wright	(615) 808-1739	05/28/24	06/25/24	06/27/24		\$241.14	\$0.00	\$0.00
	Service 442 Halltown Rd Hartsville, TN								
0050-55680-002	Aaron or Lelanie Morrison	(910) 788-0110	10/03/23	06/25/24	06/27/24		\$143.24	\$0.00	\$0.00
	Service 145 Hickory Ridge Ln Hartsville, TN 37074								
0050-56250-002	Ryan William Pertzborn	(602) 313-9510	10/03/23	06/25/24	06/27/24		\$174.29	\$0.00	\$0.00
	Service 695 Bridle Path Ln Hartsville, TN 37074								
0052-40978-002	Tanya Rene Moore	(615) 649-2645	01/23/24	06/25/24	06/27/24		\$86.48	\$0.00	\$0.00
	Service 665 Hawkins Branch Rd Bethpage, TN 37022								
Report Totals					86 Accounts		\$24,211.00	\$0.00	\$0.00

Hartsville Trousdale County Water and Sewer District

JOB DESCRIPTION JOB TITLE: General Manager Position

General Manager: Responsible for planning, managing, coordinating, and administering the General Services functions of records and control, warehousing, and purchasing. Under the general direction of the Board of Directors, the General Manager is responsible for managing, planning, coordinating, and administering all activities of the Water and Wastewater Department. The general manager is also responsible for the organization's short—and long-range strategy, which is subject to review by the Board. As the General Manager, you will play a crucial role in overseeing and managing both field personnel and office staff, ensuring the smooth operation of our water and wastewater utility.

Reports to: Board of Directors

Department: Hartsville Trousdale County Water and Sewer District

FLSA Classification: Exempt

Date: June 25, 2024

Pay Grade: 14

Minimum Education: High School diploma or equivalent. Associate degree preferred in Engineering, environmental science, or a closely related field preferred. A combination of higher education for experience may be considered.

Minimum Experience: Six (6) years' experience water treatment and water distribution systems. Three (3) years' direct supervisory experience.

Minimum Certification: Level 1 Water Treatment Plant Operator Certification.

Duties and Responsibilities

- Evaluate data and writes reports as required
- Performs other duties as directed by the Board of Directors
- Proposes line-item budget
- Tracks monthly expenses to stay within budget
- Prepares and distributes the appropriate information needed to prepare an annual budget
- Supervises all employees of the District
- Completes employee performance evaluations on an annual basis
- Oversees needed discipline and tracks all applicable documentation
- Assures professional development for self and employees
- Works with employees problems
- Attends Board Meetings Monthly
- Communicates regularly with Board of Directors
- Communicates regularly with Districts Engineer/Consultant
- Responsible for hiring, evaluation and termination of district employees

- Performs other duties as assigned by the District Board of Directors Essential Knowledge,

Skills, and Abilities

- Supervisory principles, practices and procedures
- Management practices and procedures
- District purchasing policies and procedures
- Environmental standards for water and wastewater treatment
- Federal and state standards concerning water and wastewater
- Apply management techniques to practical situations
- Bid specifications
- Effectively negotiate contracts and other agreements
- Effectively manage district personnel to maximize efficiency
- Pay attention to detail
- Complete detailed work accurately
- Work effectively with a wide range of people (Essential Knowledge, Skills, and Abilities: Continued)

Job Description General Manager

- Meet specific deadlines
- Communicate effectively with others, both oral and written
- Ability to understand and carry out written and oral instruction
- Deal with others in a professional manner
- Maintain professional composure in heated situations
- Follow district policies and procedures
- Meet required or specified deadlines
- Work autonomously when necessary
- Handle multiple tasks simultaneously with frequent interruptions
- Ability to perform control calculations

Decision Making

Must act decisively, using good judgment.

Must be able to assess problems and situations, anticipate needs, and evaluate alternatives.

Must be able to effectively interpret the policies and objectives of the department.

Interpersonal Relationship

Must be consistent in dealing with people; must be sensitive to others problems and concerns without direct involvement, must exclude personal biases from work performance; must strive to promote a cooperative atmosphere in the district; must have a positive attitude.

Must be able to maintain cooperative working relationship with employees, various organizations and the public. Professional Attitude

Must have a commitment to the organization; willingness to take initiative; dependability; maturity in relationships with others; and self-confidence.

Must represent the district to other agencies staff and citizens with a courteous, helpful, accurate and business-like attitude in all telephone and personal contact.

Must be able to produce quality, accurate work.

Must be able to detect and correct errors.

Must be able to utilize work time properly and productively.

Physical Requirements

Job requires individual to be physically able, on a daily basis, to bend, walk, occasionally lift and carry up to 100 lbs.

Potential Hazard Exposure Job requirements may result in exposure to extremes of temperature, contact with fuel and chemicals and the potential contact with human or infectious waste.

Dress Requirements: Comfortable, clean clothing with comfortable shoes provided by the District.

Hard hats and requisite safety gear required for some jobs (provided by the District).

Desirable Education, License and Experience

- A college degree in engineering, environmental science or business with 10 years' experience in the water and/or wastewater industry is preferred. An equivalent combination of education and experience will be considered.
- Must possess a valid Tennessee driver's license
- Class C or above Wastewater Operator Certification preferred
- Class D or above Water Treatment Operator Certification preferred
- DSII or above Water Distribution Operator Certification preferred

Job Context Status: Full-time

Department: Water / Wastewater Utility

Immediate Supervisor: Board of Directors

Supervised Employees

All Type of Work Schedule Mostly regular hours, year- round, flexibility required Frequency of Overtime As Required

Frequency of Night Work As Required Types of Accountabilities Fiscal, Budgetary, Safety, Legal .

Signature: _____ Date: _____

Benefits

- Medical Insurance
- Dental Insurance
- Vision Insurance
- Retirement (TCRS)
- Paid Time Off/Vacation
- Sick/Personal Leave
- Short Term Disability
- Long Term Disability
- Life Insurance
- Flexible Spending Account

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